



## Room Delegate Capacities & Charges per Day

Room	Capacity	Full Day	Half Day
• The Oak Room	200	£415.00	£255.00
• The Oak 75*	75	£320.00	£195.00
• Large Rooms x 3	48	£235.00	£140.00
• Medium Rooms x 2	32	£200.00	£120.00
• Small Room x 5	24	£175.00	£110.00

\*The Oak 75 is priced as an extra-large room to replace the Ash room. And will be set to a maximum of 75 delegates.

\*A half day is a booking either between 08:00 and 12:30 or 13:00 and 17:30. Any booking which goes through 13:00 will be charged as a full day.

All Hertfordshire Development Centre visitors, trainers and delegates will continue to be allowed to park in the underground staff car park, disabled parking will be available directly opposite the main entrance on the upper level. Access will always be via Six Hills Way entrance barriers.

Updated parking permits with new instructions, will be sent out with all new bookings.

Please email any questions or to make a booking to [hdc.reception@hertfordshire.gov.uk](mailto:hdc.reception@hertfordshire.gov.uk)

Or call us on 01438 845114

Kind regards

Hertfordshire Development Centre

