

Officer Decision Record – Executive Decision**If Key Decision: Decision Ref. No.****B 172 /23****OFFICER DECISION RECORD ⁱ**

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: HCC2315413 – Robertson House & Abel Smith - Refurbishment	
Type of Decision: Executive	Key Decision (Executive Functions only): Yes
Officer Contact: James Heslam Tel: 01992 588090	Executive Member Bob Deering Portfolio Resource

1. Decision

That the Director for Property; has determined that Annex A to this Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A, the public interest in maintaining the exemption outweighing the public interest in disclosing that information;

- 1.2 Subject to 1.1 above, awards the contract for the provision of M& E Works and refurbishment of office space at Robertson House & Abel Smith House, Stevenage to the preferred supplier set out in Annex A and approves the signing of the contract

2. Reasons for the decision

Following a direct award call off through the CHIC Framework Property invited the supplier to submit a price for works at Robertson House & Abel Smith House, Stevenage – M&E Works and refurbishment of office space. A decision has been made to award the contract based on the price submitted and ability to deliver the project within timescales.

April 2020

3. **Alternative options considered and rejected**
Not Applicable

4. **Consultation** (see *Summary of Requirements below*)

Was any Councillor consulted? Yes/

If yes:

(a) Comments of Executive Member
agreed

(b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

6. **Following consultation with the Executive Member I am proceeding with the proposed decision.**

Signed: *Sass Pledger*
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Title: Director - Property
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Date: 01-Dec-2023

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

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Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<p>Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor</p> <p>Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor</p>
Local	No	<p>Executive Functions: Inform Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Inform Local Councillor</p>
Local	Yes	<p>Executive Functions: Consult Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Consult Local Councillor</p>
General or County-wide	No	<p>Executive Functions: Consult relevant Lead Executive Member (s)</p> <p>Non-Executive Functions: Consult relevant Committee Chairman</p>
General or County-wide	Yes	Executive Functions:

		<p>Consult relevant Lead Executive Member (s) and the Leader of the Council</p> <p>Non-Executive Functions:</p> <p>Consult relevant Committee Chairman/Leaders all Political Groups</p>
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