

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B136/23

If not a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject:

Proposal to award Local bus contract 324 – Ware to Welwyn Garden City

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman: Phil Bibby

Portfolio (Executive Functions only):

Exec Member Highways and Transport

Officer Contact: Matt Lale

Tel: 01992 588633

1. Decision

The award of Local Bus Contract 324 Ware-WGC

2. Reasons for the decision

To ensure continued compliance with the Transport Act 1985 and ensure Best Value in expenditure on local bus services.

3. Alternative options considered and rejected

One other option on the tender was more expensive. They also had a variant option to the tender specification which was not suitable.

4. Consultation *(see Summary of Requirements below)*

Was any Councillor consulted? YES

If yes:

(a) Comments of Executive Member/Committee Chairman *(delete as applicable)*

NO COMMENTS

(b) Comments of other consultees

N/A

5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision

N/A

(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).

6. I am proceeding with the proposed decision.

Signed: Vijoy Toora

Title: Transport Compliance Officer, Development and Technology Team

Date: 15 November 2023

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups