

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Award of Contract Meriden Extra Care Scheme
Staff Contact: Daisy Sanghera
Tel: 01438 843391
Executive Member: Tony Kingsbury
Portfolio: Adult Care, Health & Wellbeing

1. **Decision**

Award of contract following a tender for Meriden Extra Care Scheme in Watford.

2. **Reasons for the decision**

The contract is being awarded to the most advantageous tender based on quality and following the scoring criteria published as part of the Official Journal of the European Union (OJEU) tender process.

3. **Alternative options considered and rejected ²**

Applications were received from 13 providers. Unsuccessful bidders were rejected during the tender process, based on the published tender scoring criteria.

4. **Consultation**

(a) Comments of Executive Member ^{3 4}

(b) Comments of other consultees ⁵

5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed: Chris Badger

Title: Executive Director, Adult Care Services

Date: 18 October 2023

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6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- Hard & electronic copy available for public inspection both at County Hall and on www.hertfordshire.gov.uk Democratic Services - Room 213 County Hall.
democratic.services@hertfordshire.gov.uk

¹ for guidance see Director of Law and Governance's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Director of Law and Governance's

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.