

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B103/23

If not, a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Enter into a Contract with various suppliers for the treatment of Various Materials from Recycling Centres in Hertfordshire

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman: Eric Buckmaster

Portfolio (Executive Functions only): The Environment

Officer Contact: Matt King

Tel: 01992 556207

1. Decision

- 1.1. The identity of the successful bidders and the value of the contracts awarded to them is included in Annex A which will be uploaded following the expiry of the conclusion of the call-in period/call in process

2. Reasons for the decision

- 2.1. The procurement process was carried out for the provision of suppliers for the treatment of various materials from Recycling Centres in Hertfordshire to assist the Council in carrying out its statutory function as a Waste Disposal Authority.

- 2.2. The county council has a number of contracts in place for the treatment and disposal of wastes collected at Recycling Centres. The existing arrangements have a natural expiry in 2023 and options to extend are largely exhausted.
- 2.3. This Decision Record related to the procurement and award of contracts from 1 September 2023.
- 2.4. The market was approached to secure capacity; the procurement process was carried out with final tenders being submitted mid July 2023.
- 2.5. Fourteen (14) bids were received from Eleven (11) different suppliers.

3. Alternative options considered and rejected

- 3.1. The County Council is a Waste Disposal Authority responsible for arranging for the disposal of waste collected by Hertfordshire County Council at the network of recycling centres, under their duties and powers defined in the Environmental Protection Act 1990. Procurement of contracts for the collection and/or reception and treatment of these wastes is therefore necessary for the County Council to perform its statutory function as Waste Disposal Authority.

4. Consultation *(see Summary of Requirements below)*

Was any Councillor consulted? Yes

If yes:

(a) Comments of Executive Member

- 4.1 I can confirm I have been fully briefed by officers on the procurement process undertaken and reasons for awarding to the selected providers, and had questions answered. I am therefore happy with the award of the contracts to the companies listed and for the values stated.

(b) Comments of other consultees

There were none.

5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision

None

6. Following consultation with the Executive Member/Committee Chairman, I am proceeding with the proposed decision.

Signed: Matthew King

Title: Head of Waste Management

Date: 03/08/2023

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ
