

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B 095 /23

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: HCC2314790 Lordship Farm Primary School, Letchworth – Roofing & Associated Works	
Type of Decision: Executive	Key Decision (Executive Functions only): Yes
Officer Contact: Jackie Aldridge Tel: 01992 588138	Executive Member Bob Deering Portfolio Resource

1. **Decision**

That the Assistant Director for Property; has determined that Annex A to this Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A, the public interest in maintaining the exemption outweighing the public interest in disclosing that information;
- 1.2 Subject to 1.1 above, awards the contract for the provision of roofing & associated works at Lordship Farm Primary School, Letchworth to the preferred supplier set out in Annex A and approves the signing of the contract
2. **Reasons for the decision**

Following a direct award call off through the Works Framework Property invited the supplier to submit a price for works at Lordship Farm Primary School, Letchworth – Roofing & Associated Works. A decision has been made to award the contract based on the price quoted submitted.

3. **Alternative options considered and rejected**

Not Applicable

4. **Consultation** (*see Summary of Requirements below*)

Was any Councillor consulted? Yes

If yes:

(a) Comments of Executive Member

Agreed

(b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

N/A

6. **Following consultation with the Executive Member I am proceeding with the proposed decision.**

Signed: Jackie Aldridge

Title: Head of Design and Capital Delivery - Property

Date: 30/06/2023

Copies of record to:

- All consultees
 - hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ
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Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups