

## Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

**B075/23**

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** Proposed award of contract: Security - Security Guarding Services

**Type of Decision:** Executive

**Key Decision (Executive Functions only):** Yes

**Executive Member/Committee Chairman:**

Bob Deering

Executive Member

**Portfolio (Executive Functions only):**

Resources & Performance

**Officer Contact:**

Sass Pledger

Director – Property

**Tel:**

01992 555970 (Internal: 25970)

#### 1. Decision

- 1.1 That the Director of Property has determined that Annex A to this Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government

**April 2020**

Act 1972, Schedule 12A, the public interest in maintaining the exemption outweighing the public interest in disclosing that information.

1.2 Subject to 1.1 above, awards the provision of Security Services to **Regent Office Care Ltd** as set out in Annex A and approves the signing of the contract.

2. **Reasons for the decision**

Following an Open Procedure procurement where Property invited suppliers via Supply Hertfordshire to bid for Security Services, submissions were evaluated and **Regent Office Care Ltd** was calculated as the best based on price and quality assessment.

3. **Alternative options considered and rejected**

- Call-Off from a Framework Agreement

4. **Consultation** (see Summary of Requirements below)

**Was any Councillor consulted?            Yes**

**If yes:**

(a) Comments of Executive Member

Agreed

*R C De...* 10-oct-2023

c11r

(b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

*(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).*

6. **Following consultation with the Executive Member, I am proceeding with the proposed decision.**

Signed: *Sass Pledger* .....

Title: Director - Property .....

Date: 10-Oct-2023

## Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

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**Summary of Requirements to Inform/Consult Councillors**

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) <b>Non-Executive Functions:</b> Consult relevant Committee Chairman
General or County-wide	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council <b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups