

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B071/23

If not a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Provision of Level 2 Stop Smoking Services within Vape Shops

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman: Morris Bright

Portfolio (Executive Functions only): Public Health

Officer Contact: Prof Jim McManus

Tel: 01438 845389

1. **Decision**

- 1.1 To award contracts for the provision of Level 2 Stop Smoking Services within Vape Shops to the preferred suppliers set out in Annex A.

2. **Reasons for the decision**

- 2.1 An STA has been agreed.
- 2.2 The proposed pilot will be evaluated by Public Health's Evidence and Intelligence Team to enable a proper procurement process to be taken and longer-term contract awarded.

3. **Alternative options considered and rejected**

None

4. **Consultation** (*see Summary of Requirements below*)

Was any Councillor consulted? No.

If yes:

- (a) Comments of Executive Member/Committee Chairman
- (b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

N/A

6. **I am proceeding with the proposed decision.**

Signed: Jim McManus

Title: Executive Director of Public Health

Date: 20 July 2023

Copies of record to:

- All consultees
 - hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ
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Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups