

## Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

**B048/23**

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** Surface Maintenance and Road Treatments Framework 2023-24  
Lot 3 Proposed Award of Call Off Contract

**Type of Decision:** Executive

**Key Decision (Executive Functions only):** Yes

**Executive Member/Committee Chairman:**

Phil Bibby

**Portfolio (Executive Functions only):**

Highways & Transport

**Officer Contact:** Steve Johnson (Head of Highways Contracts & Network)  
Steve.johnson@hertfordshire.gov.uk

**Tel:** 01992 658126

- 1. Decision**  
To award the works package (call-off) for Lot 3 of the SMART2 framework.
- 2. Reasons for the decision**  
This lot was awarded to a single supplier as part of the SMART2 framework in 2020, a quotation process to call off for 2023-24 works has successfully taken place.

3. **Alternative options considered and rejected**  
This framework is the desired route for this service.

4. **Consultation** (see *Summary of Requirements below*)

**Was any Councillor consulted?      Yes/No**

**If yes:**

(a) Comments of Executive Member/Committee Chairman

No comments or objections

(b) Comments of other consultees

N/A

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**  
No

6. **Following consultation with the Executive Member/Committee Chairman, I am proceeding with the proposed decision.**

Signed: Anthony Boucher

Title: Director Highways Operations

Date: 08/06/23

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

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### **Summary of Requirements to Inform/Consult Councillors**

| <b>Significance of Proposed Action</b> | <b>Controversial</b> | <b>Relevant Councillor(s) to be Consulted</b> |
|----------------------------------------|----------------------|-----------------------------------------------|
| Technical/Professional/                | No                   | No need to inform or consult councillors      |

|                                    |     |                                                                                                                                                                                                                                        |
|------------------------------------|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Routine                            |     |                                                                                                                                                                                                                                        |
| Technical/Professional/<br>Routine | Yes | <p><b>Executive Functions:</b><br/>Consult relevant Lead Executive Member and, where appropriate, Local Councillor</p> <p><b>Non-Executive Functions:</b><br/>Relevant Committee Chairman and, where appropriate, Local Councillor</p> |
| Local                              | No  | <p><b>Executive Functions:</b><br/>Inform Lead Executive Member and Local Councillor</p> <p><b>Non-Executive Functions:</b><br/>Inform Local Councillor</p>                                                                            |
| Local                              | Yes | <p><b>Executive Functions:</b><br/>Consult Lead Executive Member and Local Councillor</p> <p><b>Non-Executive Functions:</b><br/>Consult Local Councillor</p>                                                                          |
| General or County-wide             | No  | <p><b>Executive Functions:</b><br/>Consult relevant Lead Executive Member (s)</p> <p><b>Non-Executive Functions:</b><br/>Consult relevant Committee Chairman</p>                                                                       |
| General or County-wide             | Yes | <p><b>Executive Functions:</b><br/>Consult relevant Lead Executive Member (s) and the Leader of the Council</p> <p><b>Non-Executive Functions:</b><br/>Consult relevant Committee Chairman/Leaders all Political Groups</p>            |