

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B019 /22

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: *(If a Key Decision please use the same title as provided in the Forward Plan)*

Next Generation: Supervised Contact Service for Hertfordshire Children

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman:

Fiona Thomson

Portfolio (Executive Functions only):

Children's Services

Officer Contact:

Tel:

April 2020

1. **Decision**

Award the contract for Supervised Contact Service to the preferred supplier set out in Annex A and approves the signing of the contract.

2. **Reasons for the decision**

A procurement process has been carried out to award a contract for the Supervised Contact Service. There was one tender which met the Council's price and quality criteria:

Price	30%
Quality	70%

The bid has been deemed of a quality to meet the Council's requirements.

3. **Alternative options considered and rejected**

The service is statutory and there is no current alternative service or provider within Hertfordshire.

Other procurement exercises were considered, but not possible because of regulations given the value of the contract.

The Council issued an Invitation to Tender following a Contract Notice being placed in the OJEU.

One tender bid was received in response to this Invitation to Tender and was evaluated against a pre-disclosed robust set of evaluation criteria.

The successful tender passed all three stages of the process when evaluated against the evaluation criteria.

4. **Consultation** (*see Summary of Requirements below*)

Was any Councillor consulted? **Yes** (*delete as applicable*)

If yes:

(a) Comments of Executive Member

I support this decision, Cllr Fiona Thomson

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(b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).

6. **[Following consultation with the Executive Member/Committee Chairman,] I am proceeding with the proposed decision.** *(delete words in square brackets if no requirement to consult the Executive Member/Committee Chairman)*

Signed: *Scott Crudgington*

Title: Director of Resources

Date: 26-Sep-2022

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions:

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		Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups