

## Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

**B012 /22**

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** To award of contract for the provision of Hertfordshire Sexual Health Service - HCC 2112995

**Type of Decision:** Executive

**Key Decision (Executive Functions only):** Yes

**Executive Member/Committee Chairman:** Cllr Morris Bright

**Portfolio (Executive Functions only):** Public Health and Community Safety

**Officer Contact:** Prof Jim McManus

**Tel:** 01992 556884

#### 1. Decision

That the Director of Public Health

- 1.1 Has determined that Annex A of the Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A the public interest in maintaining the exemption outweighing the public interest in disclosing that information
- 1.2 Subject to 1.1. above, awards the contract for the provision of Hertfordshire Sexual Health Service to the preferred supplier set out in Annex A and approves the signing of the contract.

#### 2. Reasons for the decision –Summary

**April 2020**

A procurement process has been carried out to award a contract for the provision of the Hertfordshire Sexual Health Service, based on the most economically and quality-based tender when evaluated against the following criteria:

**Price**                **30%**

**Quality**             **70%**

3. **Alternative options considered and rejected**

The current Sexual Health Service contract is due to come to the end of its contract term of 8 years which included 3 years extension on the 31.3.2023. The provision of a Sexual Health service is a mandatory requirement by Public Health to have in place.

The Council undertook a Pre- Procurement Market Engagement process in June 2021 which gave the Council indication of supplier appetite and confirmed the service specification should include all 3 elements of sexual health provision within a Lead Provider model. All 3 elements of the service are:

1. Clinical Specialist Service
2. Digital Service – e.g. online provision of STI testing, and some online contraception provision.
3. Education and Prevention

The Council issued an Invitation to Tender following a Contract Notice being placed in the OJEU in March 2022.

Three tenders were received in response to this Invitation to Tender and each was evaluated against a pre-disclosed robust set of evaluation criteria.

The successful tenderer achieved the higher score when evaluated against the evaluation criteria.

The name of the successful tenderer is set out in Annex A.

4. **Consultation** (*see Summary of Requirements below*)

**Was any Councillor consulted?**                **Yes**

**If yes:**

(a) Comments of Executive Member

“A priority is ensuring quality and safety of service and access and I am happy that this award meets these criteria and is consistent with our ambitions.”

(b) Comments of other consultees

**April 2020**

None

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

None

6. **Following consultation with the Executive Member, I am proceeding with the proposed decision.**

Signed: ...Jim McManus

Title: ...Executive Director of Public Health

Date: 14 July 2022

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

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### Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b>

April 2020

		Consult Local Councillor
General or County-wide	No	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member (s)</p> <p><b>Non-Executive Functions:</b> Consult relevant Committee Chairman</p>
General or County-wide	Yes	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council</p> <p><b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups</p>