

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B064/20

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Contract for the provision of green waste disposal. <i>(If a Key Decision please use the same title as provided in the Forward Plan)</i>	
Type of Decision: Executive	Key Decision (Executive Functions only): Yes
Officer Contact: Matthew King Tel: 01992 556207	Executive Member/Committee Chairman: Councillor Terry Hone Portfolio: Community Safety & Waste Management

1. **Decision**

Contract for the provision of green waste disposal between Amey and Willen Biogas Limited to be novated to Hertfordshire County Council.

2. **Reasons for the decision**

In May 2020 Cabinet made the decision to bring the Household Waste Recycling Centre service in-house as of 1st October. Due to the short time frame, and in order for this statutory service to continue running as normal without gaps in provision or changes for service users, it is recommended that the contract between Amey and Willen Biogas Limited is to be novated to Hertfordshire County Council.

3. **Alternative options considered and rejected**

Procurement of the described services was considered and found to be unachievable in the required timescale.

4. **Consultation** (see *Summary of Requirements below*)

Was any Councillor consulted? Yes – Terry Hone

If yes:

(a) I am in agreement with the decision to novate the contract between Amey and Willen Biogas Limited to Hertfordshire County Council.

(b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).

6. **Following consultation with the Executive Member/Committee Chairman, I am proceeding with the proposed decision.**



Signed:

Title: Head of Waste Management & Environmental Resource Planning

Date: 7 October 2020

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<p>Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor</p> <p>Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor</p>
Local	No	<p>Executive Functions: Inform Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Inform Local Councillor</p>
Local	Yes	<p>Executive Functions: Consult Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Consult Local Councillor</p>
General or County-wide	No	<p>Executive Functions: Consult relevant Lead Executive Member (s)</p> <p>Non-Executive Functions: Consult relevant Committee Chairman</p>
General or County-wide	Yes	<p>Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council</p>

		Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups
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