



**Decision Ref. No.**

*(Please enter)*

**B087/19**

## DECISION RECORD <sup>1</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject: Provision of Extra Care Services – Award of Contracts**

*(Please use the same title as provided in the Forward Plan)*

Staff Contact: Daisy Sanghera

Executive Member: Richard Roberts

Tel: 01438 843391

Portfolio: Adult Care & Health

**1. Decision**

Award of contracts for Extra Care services. Eight contracts are to be awarded in line with the eight Lot areas tendered:

Lot 1 – Broxbourne

Lot 2 – Dacorum

Lot 3 – East Hertfordshire

Lot 4 – Hertsmere

Lot 5 – St Albans

Lot 6 – Stevenage

Lot 7 – Watford & Three Rivers

Lot 8 – Welwyn & Hatfield

**2. Reasons for the decision**

The contracts being awarded to the most advantageous tenders based on quality and price following the scoring criteria published as part of the OJEU tender process.

**3. Alternative options considered and rejected <sup>2</sup>**

A total of sixteen bids were received across the eight Lot areas. Unsuccessful bidders were rejected during the tender process based on the published tender scoring criteria.

**4. Consultation**

(a) Comments of Executive Member <sup>3 4</sup>

*DISCUSSED ON 6/12/19 - NO ADDITIONAL COMMENTS*

(b) Comments of other consultees <sup>5</sup>

**5. Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed:

Title: ....

.....

Date: 10/12/19

## DECISION RECORD

### 6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- Hard & electronic copy available for public inspection both at County Hall and on [www.hertfordshire.gov.uk](http://www.hertfordshire.gov.uk) Democratic Services - Room 213 County Hall. [democratic.services@hertfordshire.gov.uk](mailto:democratic.services@hertfordshire.gov.uk)

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<sup>1</sup> for guidance see Chief Legal Officer's note "Taking Decisions"

<sup>2</sup> details of any alternative options considered and rejected by the officer at the time the decision was made

<sup>3</sup> record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

<sup>4</sup> If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

<sup>5</sup> If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.