

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Award of contract for the provision of the Council's banking services

Officer Contact: Matthew Nendick

Executive Member: Ralph Sangster

Tel: 01992 555683

Portfolio: Resources & Performance

1. Decision

To appoint a banking provider for the provision of banking services for Hertfordshire County Council, as per attached Annex A.

2. Reasons for the decision

The current contract to provide banking services to Hertfordshire County Council finishes in February 2020. A competitive tender process was undertaken, three bidders submitted bids, and these bids were assessed using a criteria of quality and price.

3. Alternative options considered and rejected ²

No alternative options were considered as the existing contract including extensions ends February 2020.

4. Consultation**(a) Comments of Executive Member ^{3 4}**

Details of the outcome of the procurement process were taken to Executive Member Briefing for Resources and Performance on 27th November. The Executive Member was content with the outcome.

(b) Comments of other consultees ⁵

None

5. Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.

Signed:

Title: Assistant Director – Finance

Date: 29th November 2019

DECISION RECORD

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- Hard & electronic copy available for public inspection both at County Hall and on www.hertfordshire.gov.uk Democratic Services - Room 213 County Hall. democratic.services@hertfordshire.gov.uk

¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.