

## DECISION RECORD <sup>1</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:**

HCC Contract Ref: 1810826

Provision of Demountable temporary / modular buildings

Staff Contact: Michael Ramshaw

Executive Member: Ralph Sangster

Tel: 01992 588778

Portfolio: Resources

### 1. Decision

- 1.1 That the Assistant Director for Property; has determined that Annex A to this Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A, the public interest in maintaining the exemption outweighing the public interest in disclosing that information;
- 1.2 Subject to 1.1 above, awards the framework for the provision of: Demountable temporary / modular buildings to the preferred supplier set out in Annex A and approves the signing of the framework agreement.

### 2. Reasons for the decision

Following a tender process where Property invited suppliers to tender via: OJEU compliant for the, provision of a framework for Demountable temporary / modular buildings.

Description of contract:

1. Supply and install or install only the buildings
2. Refurbish existing buildings
3. Remove and relocate buildings
4. Deliver flat and pitched roofs where specified
5. There may be a requirement to deliver a range of different external finishing options to comply with the requirements of the planning authority
6. Where the supply of a temporary building is required for 12 months or less the Employer may require the option to hire the building
7. The Provider will need to provide the Employer with the option to purchase any buildings hired on a temporary basis at the end of the hire period if required

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8. Manage the programme of delivery to ensure that buildings are ready for use in the timescales required
9. Manage any sub-contractors
10. Manage Health and Safety on the site
11. Compliance with CDM Regulations 2015 as Principle Contractor
12. Design responsibility for surface water drainage scheme and testing
13. Design responsibility for all service connections between new and existing buildings

a decision has been made based on:

Quality	60%
Price	40%

### 3. Alternative options considered and rejected <sup>2</sup>

### 4. Consultation

(a) Comments of Executive Member <sup>3 4</sup>  
No objections to the award of this contract

(b) Comments of other consultees <sup>5</sup>

### 5. Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.

Signed: \_\_\_\_\_

Title: AS

Date: 8/7/19

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### 6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- hard & electronic copy (for public inspection both at County Hall and on Hertsdirect)  
Democratic Services Manager - Room 213 County Hall