

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution) **Council's Constitution**

Subject: Extension of the Contract for Waterdale Waste Transfer Station

(Please use the same title as provided in the Forward Plan)

Staff Contact: Matthew King

Executive Member: Terry Hone

Tel: 01992 556207

Portfolio: Community Safety and Waste Management

1. **Decision** ²

To exceptionally extend the contract for Waterdale waste transfer station, with FCC, for up to six months, to 28th July 2019.

2. **Reasons for the decision** ³

FCC operates the County Council owned Waterdale waste transfer station in North Watford. The current contract with FCC was for seven years and one month with a natural expiry of 28 January 2018 and has previously been extended by one year to 28 January 2019. The contract does not include any further provision for extension. Re-procurement of the contract is underway.

3. **Alternative options considered and rejected** ⁴

The options available are as follows:

1. Exceptionally extend the Waterdale contract for up to six months.
2. Do not provide the incoming service provider with the required six months mobilisation and/or limit negotiation with potential suppliers on innovative solutions for the transfer of waste from Hertfordshire.

Pre-procurement market engagement identified a six month lead time is required for any successful tenderer. A six month lead time will afford the successful service provider with the necessary time to procure the vehicles for provision of the service. A shorter lead time could result in the cost of 'hire vehicles' being factored into a tender, an increased cost that would pass through to the Council (for the period January 2019 to July 2019).

The advertised tender allows for the submission of, and negotiation on, variant bids. The market is permitted to submit innovative solutions for the operation of transfer services that affords the Council the best opportunity to secure value for money in the transfer of its waste to nominated disposal facilities.

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4. Consultation

(a) Comments of Executive Member ^{5 6}

I have considered the decision record and report and am content to proceed.

(b) Comments of other consultees ⁷

None required.

5. Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.

Signed:

~~HEAD OF WASTE MANAGEMENT &~~
Title: ENVIRONMENTAL RESOURCE PLANNING Date: 1/11/18

6. Copies of agreed document to:

- All consultees
- All members of the County Council (Democratic Services to send)
- Hard & electronic copy (for public inspection both at County Hall and on hertfordshire.gov.uk) to the Democratic Services Manager - Room 213 County Hall; democratic.services@hertfordshire.gov.uk

¹ Please refer to the Call-in and Contract Award Process for officers to determine if notice on this decision record for successful and unsuccessful bidders is exempt information and is therefore subject to inclusion in Annex 'A'

² If this decision relates to the award of contract, please provide a summary of the evaluation process and reasons for the award of contract to the successful bidder.

³ for guidance see Chief Legal Officer's note "Taking Decisions"

⁴ details of any alternative options considered and rejected by the officer at the time the decision was made

⁵ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without taking advice from the Chief Legal Officer

⁶ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of The Council will need to be consulted

⁷ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by email) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.