

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: The extension by single tender of the contract with Carers in Herts for support to carers

Staff Contact: Ted Maddex

Executive Member: Colette Wyatt-Lowe

Tel: 53574

Portfolio: Adult Care & Health

1. **Decision**

The extension of the contract with Carers in Hertfordshire by single tender from 1.4.18 to 31.9.2019

2. **Reasons for the decision**

The extension by single tender will allow coordination with other contracts supporting carers. These will be reviewed together to commission a new arrangement to commence in October 2019.

3. **Alternative options considered and rejected ²**

Contracts are performing well and extension is allowed under the current contract arrangements.

4. **Consultation**

(a) Comments of Executive Member ^{3 4}

Discussed with executive member 29.3.18

(b) Comments of other consultees ⁵

5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed:

Title:

Date:

29/3/18

6. **Copies of agreed document to:**

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- hard & electronic copy (for public inspection both at County Hall and on Hertsdirect) Democratic Services Manager - Room 213 County Hall.

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¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.