

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject:

B103/17 Award a contract to support the promotion and implementation of community enterprises

Staff Contact: Ted Maddex

Executive Member: Colette Wyatt-Lowe

Tel: 53574

Portfolio: Adult Care & Health

1. Decision

The award of a community development contract to Community Catalysts. The contract has a value of 110,000 over 14 months to April 2019

2. Reasons for the decision

To develop micro-enterprises to deliver new care and support services particularly in areas where demand exceeds supply.

3. Alternative options considered and rejected ²

This will be a direct award as Community Catalysts are a third sector Social Enterprise CiC that specialises in the design, development and implementation of micro-enterprises. Due to the short contract duration it is essential that a leading specialist in this field is used in order to achieve early outcomes.

4. Consultation

(a) Comments of Executive Member ^{3 4}

(b) Comments of other consultees ⁵

5. Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.

Signed:

Title: Director of Adult Care Services

Date: 11.09.17

(Decision not yet implemented)

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- hard & electronic copy (for public inspection both at County Hall and on Hertsdirect) Democratic Services Manager - Room 213 County Hall.

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¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.