



Decision Ref. No.
B048/17

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution)

**Subject: The supply of plain adhesive labels, sticky notes and hook and loop
(In collaboration with Hampshire County Council)**

Staff Contact: Louise Bagley

Executive Member: David Williams

Tel: 01707 292431

Portfolio: Resources, Property & The Economy

1. Decision²

**That a Framework Agreement for the supply of plain adhesive labels, sticky notes, hook and loop and motivational items be awarded to the following suppliers:
See Annex A**

It has been determined that the Award of contract should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A the public interest in maintaining the exemption outweighing the public interest in disclosing that information

2. Reasons for the decision³

**Price 75%
Quality 25%**

3. Alternative options considered and rejected ⁴

Details are contained in the Tender document file reference HCC1709871 held in Hertfordshire County Council's Archive Facility

4. Consultation

**(a) Comments of Executive Member ^{5 6}
No Comments**

**(b) Comments of other consultees ⁷
Not required**

DECISION RECORD

5. Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.

Signed: .

Title: Head of Herts Full Stop

Date: ...25/1/18.....

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- hard & electronic copy (for public inspection both at County Hall and on Hertsdirect) Democratic Services Manager - Room 213 County Hall.

¹ for guidance see Chief Legal Officer's note "Taking Decisions"