

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B.....N/A

If not a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: HCC2415731

PSR Provision of a Toxicology Service for Hertfordshire Coroner Service

Type of Decision: Non-Executive

Key Decision (Executive Functions only): No

Executive Member: Councillor Bob Deering

Portfolio (Executive Functions only):

Officer Contact:

Richard Doggett

Tel: 07580 743516

April 2020

1. **Decision**
Award the new 4 year contract to our existing provider, Sheffield Teaching Hospital NHS Foundation Trust under the PSR Direct Award process.

2. **Reasons for the decision**
Following a procurement process with our Strategic Procurement and Legal Services colleagues we have decided to use the PSR Direct Award process for existing NHS contracts. Decisions made were based on a proven track record, quality and value for money.

3. **Alternative options considered and rejected**
Yes, we considered a full and lengthy procurement process and rejected that idea.

4. **Consultation** (*see Summary of Requirements below*)

Was any Councillor consulted? **No** (*delete as applicable*)

If yes:

(a) Comments of Executive Member/Committee Chairman (*delete as applicable*)

(b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).

April 2020

6. **[Following consultation with the Executive Member/Committee Chairman,] I am proceeding with the proposed decision.** (*delete words in square brackets if no requirement to consult the Executive Member/Committee Chairman*)

Signed:

Title: Head of Coroner Service

Date: 25/03/2024

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions:

		Consult relevant Committee Chairman
General or County-wide	Yes	<p>Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council</p> <p>Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups</p>