

## Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

N/A

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** Procurement of a corporate Virtual Desktop and Application solution

**Type of Decision:** Non-Executive

**Executive Member:** Bob Deering

**Officer Contact:** Dave Mansfield

**Tel:** 01992 588331

#### 1. Decision

1 Annex A of the Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A the public interest in maintaining the exemption outweighing the public interest in disclosing that information.

1.1 Award the provision of a corporate Virtual Desktop and Application solution, to commence from 16th December 2023 until 15th March 2024

#### 2. Reasons for the decision

HCC is an existing user of the Citrix VDI solution. This solution is critical to the continued IT provision to staff, providing a virtual desktop experience to HCC's c3200 desktop end users. The solution currently meets HCC's requirements, with the cost benefit of change to implement a new solution being disproportionate (implementation with extensive resource costs). This is a commodity purchase consisting of volume software licencing only, no other services (value added services) will be procured under this agreement. Multiple Citrix Platinum Partner resellers were invited to quote and a decision was made on best value to the Council. Due to the fast pace of developing technology, the agreement will run for one year, allowing HCC an opportunity to re-evaluate requirements in advance of the 12 month renewal date.

**April 2020**

3. **Alternative options considered and rejected**

Procuring licences for multiple years was considered. This was rejected on the grounds that technology in this space is developing quickly. The Technology team decided to extend for only 1 year to allow for monitoring and engaging with the market to refine our requirements ahead of the 2024 end date. This will ensure we continue to be on the best available product, at best value for money, with any value added services from resellers.

4. **Consultation**

**Was any Councillor consulted?** No

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

No

6. **Following consultation with the Executive Member I am proceeding with the proposed decision.**

Signed: *Dave Mansfield*

Title: Head of Technology

Date: 21/11/2023

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

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**Summary of Requirements to Inform/Consult Councillors**

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor <b>Non-Executive Functions:</b>

		Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) <b>Non-Executive Functions:</b> Consult relevant Committee Chairman
General or County-wide	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council <b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups