

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B.....N/A.....

If not a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Grounds Maintenance for properties previously within the Shared Managed Services contract

Type of Decision: Executive

Key Decision (Executive Functions only): No

Executive Member/Committee Chairman:

Bob Deering
Executive Member

Portfolio (Executive Functions only):

Resources & Performance

Officer Contact:

Sass Pledger
Director - Property

Tel:

01992 555970 (Internal: 25970)

April 2020

1. **Decision**

- 1.1 To award a contract for the provision of Grounds Maintenance to John O'Conner (Grounds Maintenance) LTD.

2. **Reasons for the decision**

- 2.1 Property carried out a procurement from the Herts FullStop Framework and awarded a contract for a period of 3 years (extension option of +1 +1 years) from 1st April 2022 to 31st March 2025. However, this contract will now cease on 31st March 2023 due to the contractor closing down their business at short notice.

Following a review of the mini-competition previously undertaken, a new contract will be awarded to the 2nd placed bidder, John O'Conner (Grounds Maintenance) LTD which will run for the remaining term, 1st April 2023 to 21st March 2025 (extension option of +1 +1 years).

3. **Alternative options considered and rejected**

To run a new mini-competition from the Herts Fullstop framework, however this was rejected due to lack of time in order to undertake the procurement and the transfer of business at short notice.

4. **Consultation** (see *Summary of Requirements below*)

Was any Councillor consulted? Yes

If yes:

- (a) Comments of Executive Member

Agreed

c11r

24-Mar-2023

- (b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).

6. **Following consultation with the Executive Member, I am proceeding with the proposed decision.**

April 2020

Signed: *Sass Pledger*
 Director - Property
 Title:
 27-Mar-2023
 Date:

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions:

April 2020

		Consult relevant Committee Chairman/Leaders all Political Groups
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