

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

N/A

If not, a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Provision of Lease Cars Contract

Type of Decision: Executive

Key Decision (Executive Functions only): No

Executive Member/Committee Chairman:

Bob Deering

Portfolio (Executive Functions only):

Resources & Performance

Officer Contact:

Glenn Facey

Tel:

01707 292364

1. **Decision**

That the Executive Director of Resources has determined that the Novation of Contract between Lex Autolease Limited and Serco Limited to the Council for the Provision of Lease Cars be completed to create a contract between Lex Autolease Limited and the Council for the provision of Lease Cars.

The total contract value is: £244,117.69

2. **Reasons for the decision**

2.1 To allow the Council to provide continuity of contractual rights for staff subject to TUPE from Serco Limited

2.2 Value for money for the Council:

- on the basis that continuation of existing contracts for vehicles avoids inflationary cost rises that would result from re-procurement of lease cars in the current market
- due to the avoidance of short-term hire fees for vehicles which would be required in the event of a re-procurement of lease cars due to the long lead times in the automotive sector at present. Said short-term hire fees being greater than the cost of the equivalent lease car costs

2.3 To allow the Council to continue to provide the service within agreed departmental budgets

3. **Alternative options considered and rejected**

The re-procurement of lease cars under the current framework agreement used by the Council was considered and rejected on the grounds of value for money (see 2.2)

4. **Consultation** (see *Summary of Requirements below*)

Was any Councillor consulted?

Yes

If yes:

(a) Comments of Executive Member/Committee Chairman (*delete as applicable*)

Agreed

(b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

N/A

6. **I am proceeding with the proposed decision.**

Signed: *Bob Deering*

Name: Bob Deering

Title: Executive Member for Resources and Performance

Date: 21-Feb-2023

Signed: *Scott Crudgington*

Name: Scott Crudgington

Title: Executive Director of Resources

Date: 21-Feb-2023

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups