

## Officer Decision Record – Executive Decision

**If Key Decision: Decision Ref. No.**

**N/A**

***If not a Key Decision write n/a above***

### OFFICER DECISION RECORD <sup>i</sup>

**Subject:** Out of Hours Call Handling Service

**Type of Decision:** Non-Executive

**Key Decision (Executive Functions only):** No

**Executive Member/Committee Chairman:** N/A

**Portfolio (Executive Functions only):** Resources and Performance (N/A)

**Officer Contact:** Taryn Pearson-Rose  
Director Corporate Strategy & Communications

**Tel:** 01992 556651 (Internal: 26651)

#### 1. **Decision**

- 1.1 That the Director of Corporate Strategy & Communications has determined that Annex A to this Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A, the public interest in maintaining the exemption outweighing the public interest in disclosing that information.
- 1.2 Subject to 1.1 above, awards the provision of the Out Of Hours Call Handling Service as set out in Annex A.

#### 2. **Reasons for the decision**

Following a competitive tender process, it is intended to award the contract to the winning supplier based on assessment of quality and

price. The supplier evidenced that they have the technical and professional ability required to perform to the expected standards and provided clear detailed responses to support the Council's requirements and service outcomes. Scoring criteria is detailed in Annex A.

3. **Alternative options considered and rejected**

- In House unable to delivery OOH service at comparable cost to existing provision.
- Procuring alongside the main CSC contract discounted due to lack of interest for this procurement model.
- As a statutory service, doing nothing is not an option.

4. **Consultation** *(see Summary of Requirements below)*

**Was any Councillor consulted? No**

**If yes:**

(a) Comments of Executive Member/Committee Chairman

(b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

*(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).*

6. **I am proceeding with the proposed decision.**

Signed: ..... Arnold Sami

Title: Head of OP (E&NH), Adult Care Services

Date: 8/12/2022

Signed: ...  
Staicu ..... Olga

Title: Head of Assessments, Children's Services

Date:

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

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### Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) <b>Non-Executive Functions:</b> Consult relevant Committee Chairman

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General or County-wide	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council <b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups
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