



If Key Decision: Decision Ref. No.

(Please enter)

B ... n/a.....

If not a Key Decision write n/a above

EXECUTIVE DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject:

HCC1911501

Jack In the Box at Brockswood, Hemel Hempstead – Replacement Nursery Building

Officer Contact: Jackie Aldridge

Executive Member: Cllr Ralph Sangster

Tel: 01992 588138

Portfolio: Resources

1. Decision

Awards the contract for: work at Jack in the Box at Brockswood, Hemel Hempstead – Replacement Nursery Building for £288,798.00 to Boyton-BRJ System Buildings Limited

2. Reasons for the decision

Following a tender process where Property invited suppliers to tender via the Property Framework under the *Lots Portable Buildings & Extensions* for works at Jack in the box at Brockswood, Hemel Hempstead a decision has been made based on Quality 35% and Price 65%, value for money and ability to deliver the programme within the required timescales.

Boyton-BRJ System Buildings Limited were the only supplier to price for this project

3. Alternative options considered and rejected ²

4. Consultation³

Was any Member consulted? Yes

If yes:



(a) Comments of Executive Member
No Comments

(b) Comments of other consultees

5. Any conflict of Interest declared by a member who has been consulted in relation to the decision⁴

DECISION RECORD

6. **Following consultation with the Executive Member, I am proceeding with the proposed decision.**

Signed: 
 Title: ... 

Date: 26.8.19

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.⁵

¹ for guidance see Chief Legal Officer's note "Taking Decisions" and Annex 3 to the Constitution

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ Before an Officer takes any decision under delegated powers s/he must consider whether to involve Members. The table below sets out when members should be informed or consulted

| Significance of Proposed Action | Controversial | Relevant Member(s) to be Consulted |
|------------------------------------|---------------|--|
| Technical/Professional/ Routine | No | No need to inform or consult councillors |
| Technical/Professional/ Routine | Yes | Consult relevant Lead Executive Member and where appropriate, Local Councillor |
| Local | No | Inform Lead Executive Member and Local Member |
| Local | Yes | Consult Lead Executive Member and Local Councillor |
| General or County-wide | No | Consult relevant Lead Executive Member(s) |
| General or County-wide | Yes | Consult relevant Lead Executive Member (s) and Leader of the Council |

⁴ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁵ The following Officer Decision Records and supporting documents need to be sent to the Democratic Services:

- Key Decisions
- Decisions made by officers pursuant to delegations from Cabinet
- All decisions which affect third parties or involve services to people other than the County Council (but not individual social care/education decisions)
- Any other decisions except decisions of a trivial or insignificant nature or which are part of general administration and cannot be regarded as closely related to a particular executive function