



Decision Ref. No.

(Please enter)

170321

DECISION RECORD ¹

Subject: To agree the organisations invited to tender for the delivery of the Hertfordshire Library Service (HCC1911193)

Staff Contact: Taryn Pearson-Rose

Executive Member: Terry Douris

Tel: 01992 556651

Portfolio: Education, Libraries and Localism

1. Decision

- 1.1 That the Director of Resources, has determined that Annex A to this Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A, the public interest in maintaining the exemption outweighing the public interest in disclosing that information.
- 1.2 Subject to 1.1 above, that two organisations will be invited to tender for the delivery of the Hertfordshire Library Service.

2. Reasons for the decision

- 2.1 The County Council is seeking an independent Service Provider to deliver library service on its behalf in order to maintain and improve the current high level of provision to Hertfordshire residents. As agreed by Cabinet in October 2018, a 'restricted' procurement has been launched and, following the receipt and evaluation of Selection Questionnaires, this decision is required to continue this process.

3. Alternative options considered and rejected ²

Consideration was given to not proceeding further with the procurement exercise. This was rejected as there were two organisations which submitted Selection Questionnaires and demonstrated sufficient experience to be invited to tender.

4. Consultation

- (a) Comments of Executive Member ^{3 4}

The Executive Member for Education, Libraries and Localism is in agreement with progress with the progressing to the Invitation to Tender stage and inviting two organisations to submit tenders.

- (b) Comments of other consultees ⁵

5. Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.

DECISION RECORD

Signed: 

Title: Director of Resources

Date: 5 April 2019.

¹ for guidance see Chief Legal Officer's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Chief Legal Officer

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.